

Orange for Business™

Required Documents for New Account Opening

Non-Profit

After you have opened your account online, you must complete these documents and fax them to 1-866-487-7480 or email them to bizdocs@ingdirect.com to complete the account opening process.

- For your security, we recommend that you black out your Business EIN/SSN on any documents you are sending

Checklist:

1. Non-Profit Resolution
2. Proof of Existence Document (see below)
3. Voided Check with the Exact Business Name Preprinted

NOTE: Please indicate Type of Entity (Corporation or Unincorporated Association. ING Bank, fsb does not offer Non-Profit Trust Accounts).

One of the following will satisfy the Proof of Existence Document requirement for a **Non-Profit**:

- IRS Determination Letter
- Completed and signed IRS Form 1023
- Copy of Certificate of Good Standing. Also known as:
 - Certificate of Existence
 - Certificate of Status
- Copy of Articles of Incorporation. Also known as:
 - Certificate of Incorporation
 - Certificate of Formation
 - Charter
- Copy of Current Constitution or other governing document (Articles of Association, Declaration of Organization, etc)