

Orange for Business™

Required Documents for New Account Opening

Corporation

After you have opened your account online, you must complete these documents and fax them to 1-866-487-7480 or email them to bizdocs@ingdirect.com to complete the account opening process.

- For your security, we recommend that you black out your Business EIN/SSN on any documents you are sending.

Checklist:

1. Corporation Resolution
2. Proof of Existence Document (see below)
3. Voided Check with the Exact Business Name Preprinted

One of the following will satisfy the Proof of Existence Document requirement for a Corporation:

- Copy of Certificate of Good Standing. Also known as:
 - Certificate of Existence
 - Certificate of Status
- Copy of Articles of Incorporation. Also known as:
 - Certificate of Incorporation
 - Certificate of Formation
 - Charter

To check the status of the forms, please login to your business account at business.ingdirect.com.